



## JOB DESCRIPTION

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### **Position: Education Coordinator**

**Wage:** \$18-\$20 per hour based on experience, paid bi-weekly

**Environment:** Outdoors, farm environment changing with the seasons, some remote work possible.

**Schedule:** Full-time, Tuesday-Saturday with potential to shift based on seasonal changes

**Duration of employment:** Year-round after three-month review

**Benefits:** 26 days PTO per year; Stipends for health, tech; Free plants and veggies; Paid professional development opportunities; Quarterly wellness days

To apply, please send an email with a cover letter and resume to [info@kcfarmschool.org](mailto:info@kcfarmschool.org) by February 1, 2024.

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**KC Farm School** empowers individuals of all ages, ancestries, and abilities through on-farm, hands-on experiences connecting them to land and soil, food, community, and opportunity.

KC Farm School is a fourteen-acre urban education farm with one acre in diversified no-till vegetable production, an acre in native plants and perennials, honey bees, chickens, a young fruit orchard, a 6,000 square foot greenhouse that we share with other market growers, and eleven acres of raw, rolling land.

We host an on-farm Pay What You're Able farmers market and Community Supported Agriculture program, and distribute food regionally through membership in KC Food Hub and direct to restaurants in Kansas City. We offer educational programming for individuals of all ages and abilities including workshops, field trips, youth apprenticeships and summer camps. We are a Growing Growers host farm and welcome volunteers. KC Farm School is a 501(c)(3) not-for-profit established in 2018. We're located in Wyandotte County, Kansas.

Over 10,000 people participate in the mission annually and we are looking for engaged and excited team members to keep the mission growing!

### **Overall Position Description**

The Education Coordinator is the hands-on implementer of KC Farm School's youth education opportunities including Ag Explorers, Jr. Growers, Farmers on the Rise and youth group visits to the farm. The Education Coordinator is excited to work with youth to implement trauma informed, hands-on agricultural education experiences that connect them to the land and soil, food, community and opportunity.

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*KC Farm School at Gibbs Road is a 501(c)(3) nonprofit organization empowering individuals through on-farm, hands-on experiences and vocational education connecting them to the land and soil, food, themselves and their communities.*

[info@kcfarmschool.org](mailto:info@kcfarmschool.org)    4223 Gibbs Road, KCKS, 66106    (913) 313-8456    [www.kcfarmschool.org](http://www.kcfarmschool.org)



## Primary Duties

- Education: 80%
  - Implement Ag Explorers program
  - Implement Jr. Growers program
  - Implement on-farm field trip experiences
  - Implement Farmers on the Rise (FOR) youth apprenticeship program
  - Coordinate and implement volunteer experiences
  - Serve on the KC F.A.R.M.E.R.S coalition as the youth liaison for apprentices
  - Support Farmers Market education booth initiatives
- Farm: 10%
  - Participate in on-farm work to maintain a working knowledge of current practices and seasonal rhythms in order to transfer that to the youth programs
- Administrative: 5%
  - Attend staff meetings and 1:1's
  - Support Education Committee
  - Support data collection and grant outcome efforts
- Development: 5%
  - Support organization events including fundraisers, sales and special events

## Preferred Qualifications and Traits

- Two years of experience in education, preferably with experience working with youth of all ages, ancestries and abilities in an experiential learning environment
- Experiential knowledge of small-scale regenerative agriculture
- Experience with Google Suite and Salesforce
- Bilingual proficiency preferred but not required
- Wyandotte County residency preferred but not required

## Core Organization Values

- We nurture and promote the mission and vision of KC Farm School
- We are welcoming and trustworthy
- We do things “with” individuals and not “for” them
- We are solutionary
- We follow the rules of safety and SOPs of the organization
- We work as a team and support each other

KC Farm School provides equal employment opportunities to all employees and applicants without regard to race, color, religion, sex, national origin, age, disability, or genetics. This policy applies to all terms and conditions of employment, including

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recruiting, hiring, placement, promotion, termination, layoff, recall, transfer, leaves of absence, compensation, and training.

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